

REPUBLIQUE DU CAMEROUN  
PAIX- TRAVAIL-PATRIE  
MINISTERE DE L'ELEVAGE, DES PECHEES  
ET DES INDUSTRIES ANIMALES

REPUBLIC OF CAMEROON  
PEACE -WORK -FATHER LAND  
MINISTRY OF LIVESTOCK, FISHERIES  
AND ANIMAL INDUSTRIES

NORTH WEST LIVESTOCK DEVELOPMENT FUND (N.W.L.D.F.)  
[CAISSE DE DEVELOPPEMENT DE L'ELEVAGE DU NORD-OUEST (CDENO)]

Tel. Fax: (237) 233 36:22:52

TEL: 233:36:14:40

BP 399 MANKON BAMENDA

**TENDER NOTICE**

**OPEN NATIONAL INVITATION TO TENDER NO. 011 /ONIT/CDENO/CITB/2025 OF 04 / 06/2025" FOR THE AQUISITION OF OFFICE EQUIPMENT AND FURNITURE EMERGENCY PROCEDURE.**

1. **SUBJECT OF INVITATION TO TENDER:** The Administrative Director of CDENO, (Contracting Authority) hereby relaunches by emergency procedure the Open National Invitation to tender for the AQUISITION OF OFFICE EQUIPMENT AND FURNITURE.
2. **NATURE OF SERVICE:** The services of this contract comprise notably the acquisition of office equipment and furniture
3. **EXECUTION DEADLINE:** The maximum deadline for the job forming the subject of this invitation to tender shall be **three (03) months for each LOT** from the date of notification of each service order for supply and the delivery schedules for each LOT shall be done by the Contracting Authority.
4. **ALLOTMENT:** The supply shall be one (1) lot
5. **ESTIMATED COST OF PROJECT :** The provisional amounts after studies is **Sixteen million francs (16,000,000) CFA**
6. **PARTICIPATION AND ORIGIN:** Participation in this invitation to tender is open to all registered and qualified enterprises of the Republic of Cameroon, with the necessary financial capability, technical and professional expertise in general supplies.
7. **FINANCING** –This project shall be financed by CDENO budget for 2025, chap 22:20:21
8. **SUBMISSION METHOD**  
The submission method chosen for this consultation is offline.
9. **BID BOND:** Each bidder must attach to his/her administrative documents a bid bond issued by a first-rate banking institution authorized to issue bonds for public contracts, approved by the Ministry in charge of Finance amounting to **Three hundred and twenty thousand (320,000)FCFA.**

This attestation, which must be original, should be valid for thirty (30) days beyond the date of validity of bids. Failure to produce a bid bond issued by a first-rate banking institution or financial body authorised to issue bonds for public contracts, approved by the Ministry in charge of Finance shall



result in the bid being rejected. A bid bond not related to the consultation concerned shall be considered absent. No bid bond submitted by a bidder during the bid opening sessions shall be admissible.

10. **CONSULTATION OF TENDER FILE:** The tender documents are available for consultation at CDENO, SIGAMP UNIT, Box 399 Bamenda, Tel: 233 36 10 17 / 677451721
11. **ACQUISITION OF TENDER FILE:** The tender can be obtained from CDENO Bamenda, SIGAMP UNIT, Box 399 Bamenda, Tel: 233 36 10 17 / 677451721 upon presentation of a receipt showing payment of a non-refundable sum of **Twenty five thousand (25,000) FCFA** payable into ARMP account no. 100010686097568660001-28 of BICEC Bank.
12. **SUBMISSION OF BIDS:** Bids in English or French shall be submitted in Seven (7) bound copies i.e. one (1) stamped original and Six (6) copies and should reach CDENO, SIGAMP UNIT on or before the **27/06/2025 at 11.00 A.M** in a single envelope comprising the administrative, technical and financial Documents upon the issue of an acknowledgement receipt. The Envelope shall be addressed as follows:

**<< OPEN NATIONAL INVITATION TO TENDER NO. 011/ONIT/CDENO/ITB/2025 OF 4/6/2025 FOR THE AQUISITION OF OFFICE EQUIPMENT AND FURNITURE EMERGENCY PROCEDURE >>**

*'To be opened only during the bid opening session'*

13. **ADMISSIBILITY OF BIDS:**  
Administrative documents, the technical offer and the financial offer must be inserted in different separate sealed envelopes and submitted in sealed envelope.  
The following shall be inadmissible by the Project Owner,  
- Bids revealing the identity of the bidders;  
- Bids submitted after the deadline for submission;  
- Bids without indications on the identity of the invitation to tender;  
- Bids non-compliant with the bidding method;  
- Failure to produce the number of copies specified in the Special Regulations or offer only in copies.  
Any incomplete tender in accordance with the requirements of the tender file shall be declared inadmissible. In particular, the absence of a bid bond issued by a first- category body or financial institution approved by the Minister in charge of finance to issue bonds for public contracts or failure to comply with the model documents in the tender file shall result in the outright rejection of the tender without any other procedure. A bid bond produced but having no connection with the consultation concerned shall be considered as absent. A bid bond submitted by a tenderer during the tender opening session shall be inadmissible.
14. **OPENING OF BIDS:** The Bids shall be opened in a single phase in the conference hall of CDENO on the **27/06/2025 at 12:00 prompt**. Only bidders may attend or be represented by a single duly mandated person even in case of group of enterprises.  
Under pain of rejection, the documents required in the administrative file must be produced in originals or in copies certified as true by the issuing department or the competent administrative authority, in accordance with the stipulations of the Special Regulations. They must be valid at

the original date limit of bid submission or must have been produced after the date of signature of the tender notice.

In case of the absence or non-conformity of any document in the administrative file at the bids opening session, a period of 48 hours shall be granted to the bidders concerned to produce or replace the document in question.

Failure to comply with the required number of copies as indicated in the Special Regulations shall result in the bid being rejected.

**15. EVALUATION CRITERIA.**

**15.1 ELIMINATORY CRITERIA:**

- a) Absence of the bid bond;
- b) Failure to produce, after the deadline of 48 hours following the opening of bids, a document in the administrative file that is deemed to be non-compliant or missing (except bid bond);
- c) False declarations, fraudulent schemes or forged documents;
- d) Failure to comply with 75% essential criteria
- e) Absence of an attestation signed by honour not having abandoned a public contract within the last three years;
- f) Absence of a quantified unit price in the Financial Bid;
- g) Failure to comply with one of the major technical specifications specified in the Technical Description of the supplies of this TF,

**15.2 ESSENTIAL CRITERIA:**

The technical documents shall be evaluated following the binary method:

- General Presentation
- Personnel
- References
- Equipment
- After-Sales Service;
- Financial Capacity
- SAC duly initialed on each page, signed and dated on the last page

Only bids that score above 75% yes criteria on the technical tender shall have their financial tender evaluated\

**16. AWARD OF THE CONTRACT:** The contracting authority shall award the contract to the bidder who has submitted a bid meeting the required technical and financial qualification criteria and whose bid is evaluated as the lowest bid.

**17. MAXIMUM NUMBER OF LOTS:**

The supply is only one lot

**18. VALIDITY OF TENDER:** The bidders shall remain committed to their bid for 90 days from the deadline set for the submission of bids.



19. **COMPLEMENTARY INFORMATION:** Further information can be obtained from the CDENO office, SIGAMP UNIT or the Contracting Authority Box 399 Bamenda, Tel: 233 36 10 17 / 677451721.

20. **FIGHT AGAINST CORRUPTION AND MALPRACTICES**

To report corrupt practices, facts or acts, please call CONAC on 1517, the Authority in Charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, ARMP or the Contracting Authority on 2 33 36 14 40.

Done at Bamenda on \_\_\_\_\_

**The ADMINISTRATIVE DIRECTOR OF CDENO**  
**(The Contracting Authority).**

Copies

- MINMAP
- ARMP (for publication and archiving)
- Chairman CDENO ITB
- Notice board (for information)
- Chrono



*Abah Shupong Michael*

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*[Handwritten signature in blue ink]*  
*Abah Shupong Michael*